

Venue Name & Address	Contact Information	Meeting Rooms & Capacity	Hours of Operation or Availability	Cost	Other Details and/or Notes
<p><b><u>Baylor Club</u></b> 1001 S M.L.K. Jr Blvd Waco, TX</p>	<p><b><u>Evie Callaway</u></b> Evie.callaway@clubcorp.com 254.710.8076</p>	<p>Meeting rooms with capacities ranging from 10 to 1,200 with various seating styles. Email with estimated attendance and preferred seating arrangement.</p>	<p>7:30 am - 9:00 pm</p>	<p>Food and beverage fee \$2,500. All food and drinks from them, but are taken out of the \$2,500 fee.</p>	<p>President's Suite, seating for dinner and then soft seating for breaks. Can take care of set up and can accommodate multimedia needs.</p>
<p><b><u>BRIC</u></b> 100 Research Pkwy Waco, TX</p>	<p><b><u>Jill Combs</u></b> Jill_Combs@baylor.edu 254.710.6779</p>	<p>Symposium 3160: Holds around 40 people when room is set up in large circle of chairs</p>	<p>8 am - 5 pm Monday - Friday</p>	<p>\$600/day not including food</p>	
<p><b><u>Carleen Bright Arboretum</u></b> 9001 Bosque Blvd Woodway, TX</p>	<p><b><u>Janet or Holly</u></b> arboretum@woodwaymail.org 254.399.9204</p>	<p>Whitehall Center: Seats 125 for seated dinner; 200 for classroom-style. The Pavillion: Great hall can seat 300-350 for dinner, or up to 500 classroom-style</p>	<p>Whitehall Center 10 am - 1 am Monday - Sunday</p>	<p>Whitehall Center Nonprofit rate (10 am - 1 am): Fri or Sat: \$900 Sun - Thurs: \$650 Business rate (Mon-Fri 8 am - 5pm): \$150.00 for the 1st hour; \$50.00 each additional hour with a maximum of \$300.00 for the day Attendent</p>	<p>Has kitchen, ice machine, restrooms. Has both indoor space (Whitehall Center) and outdoor space (the patio) and public gardens.</p>

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<b><u>Carter Bloodcare</u></b> 206 Archway Dr Woodway, TX	<b><u>Imorgan@carterbloodcare.org</u></b> 254.297.4000	Large Room: 50 - 60 Board Room: 25 Conference Room: 6 - 8 at a table	Tues: 9 am - 6:30 pm Wed: 10 am - 6:30 pm Thurs: 10 am - 7:30 pm Fri: 8 am - 4:30 pm Sat: 8 am - 3:30 pm	N/A	
<b><u>Community Bank &amp; Trust</u></b> 1711 Lake Success Dr Waco, TX	<b><u>Renee Lewis</u></b> rlewis@cbtwaco.bank 254.757.6309	Lake Air Conference: 24, rectangular table McLennan Conference: 10, rectangular table Brazos: up to 56 in conference style, 64 banquet style (8 round	8 am - 5 pm Monday-Friday	N/A	Kitchen for catered food service (not a catering kitchen)
<b><u>Crestview Church of Christ Community Center</u></b> 7129 Delhi Rd Woodway, TX	<b><u>checkin@crestview-waco-church.org</u></b> 254.776.0083	Small room: 30 - 40 Double room: 80 - 90 Classroom style	Mon, Tues, Thurs: 8 am - 4 pm Wed: 8 am - 4 pm Fri: 8 am - 12 pm Sat: 9 am - 1 pm	Free for nonprofits, \$30/hr for other groups	Afterhours available for additional fee
<b><u>Cooper House</u></b> 1801 Austin Ave Waco, TX	<b><u>Casey Nelson</u></b> casey@cooperfdn.org 254.754.0315	Dining room: seats 12 at table, but 15 without meal	Available 8 am - 5 pm most weekdays	Free of charge	The available area features a large living room, a smaller parlor, a dining room with table that seats 12,

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<p><b><u>Diamondback's Banquet Room</u></b> 217 Mary Ave Waco, TX</p>	<p><b><u>Meghan Taylor</u></b> Meghan@quickfiretx.com 254.870.0901</p>	<p>minimum 15 people The Wine Room: up to 18 guests The Banquet room: up to 45 guests The Hall: up to 240 guests</p>	<p>Monday - Friday: 4 pm - 10 pm Saturday: 5 pm - 11 pm</p>	<p>No fee, but \$2,000 food and beverage minimum for lunch, but can work with us on that. \$250 for all audio visual.</p>	<p>Can accommodate all multimedia needs. Three room options. One smaller, one mid sized, one large. U-shaped table with a screen in banquet room. Provide all chairs, tables, and linens.</p>
<p><b><u>Hippodrome</u></b> 724 Austin Ave Waco, TX</p>	<p><b><u>Paul Cavezza</u></b> pcavezza@wacohippodrometheatre.com 254.227.6723</p>	<p>Dining room: up to 45 Bar: up to 45 Patio: 120</p>	<p>Rental access provided everyday of the week excluding some holidays</p>	<p>\$3,000 a day.</p>	<p>All food and beverages done by them.</p>
<p><b><u>Hispanic Chamber of Commerce</u></b> 915 La Salle Ave Waco, TX</p>	<p><b><u>Christina Swanson</u></b> christina@wacohispanicchamber.com 254.754.7111</p>	<p>Hall capacity: depends on set up of the room. For lecture style seating, could fit aprox. 45-50 Also have kitchen available to rent if needed. Max. capacity cannot exceed 133 people</p>	<p>Available most days except holidays.</p>	<p>Security deposit: \$200 Hall Rental (4 hour minimum): \$320 Additional Time Rental: \$80 Kitchen rental fee: \$50 Basic cleaning fee: \$50 Security fee: \$20 (per hour)</p>	

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<b><u>South Waco Community Center</u></b> 2815 Speight Ave Waco, TX	<b><u>254.750.8650</u></b>	Half room and full rooms available, classroom style (tables and chairs) up to 120 people	Monday - Friday: 9 am - 6 pm Saturday: 9 am - 3 pm	\$50/hr for half room \$100/hr for full room \$100 refundable deposit (3 hr minimum)	
<b><u>St. Alban's Episcopal Church</u></b> 305 N 30th St Waco, TX	<b><u>Lori Youngblood, business manager</u></b> Lori@stalbanswaco.org 254.752.1773	two rooms to hold 50+ classroom style	N/A	N/A	
<b><u>Texas Life Annex</u></b> 1000 Washington Ave Waco, TX	<b><u>Donna Tomlinson</u></b> dtomlinson@texaslife.com 254.745.6303	100 + 5ft round tables and 6ft rectangle tables available	Venue available during requested times	\$250 refundable deposit. \$400 for 4 hours, \$75 each additional hour. Security guard \$80 for 4 hours & \$20 each additional hr. Events w/alcohol require 2 guards	
<b><u>Texas Ranger Museum</u></b> 100 Texas Ranger Trail Waco, TX	Knox center: info@texasranger.org Education center: Educator@texasranger.org 254.750.8631	Knox center: 400 seated dinner, 600 theater style Education center: 65 in classroom layout (with tables), or 100 with chairs only	Knox Hall: Mon - Thur: 8am - 12 midnight (whole day rental) Fri - Sat: 8am - 12 midnight (whole day rental) Education Center: 8am - 9pm	Education center: \$50 for qualifying nonprofits Knox Hall: (one day rental 8 am - 12 am): Mon - Thurs: \$550 Fri - Sat: \$750	

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<p><b><u>Texas Sports Hall of Fame</u></b> 1108 S University Parks Dr, Waco, TX</p>	<p><b><u>Phylis Trice</u></b> 254.756.1633</p>	<p>Landry Theater: up to 56 seated at round tables or 80-90 seated in rows</p>	<p>Monday - Saturday 9 am - 5 pm Sunday: 1 pm to 5 pm</p>	<p>\$200 for every 4 hours. \$35 for each additional hour. Won't charge for the lunch hour- \$400 for all day. Will work with us on the price for after hours (typically \$450 an hour). \$50 an hour if we go longer than 5 p.m.</p>	<p>Screen and laptop hook up. They do the table and chairs, but bring linens. No fee for caterer. Have a catering kitchen. 20x30 room. Cowboy exhibits on the walls. Can do tables and chairs or chairs only. Can accommodate till 9:30 pm</p>
<p><b><u>Waco Chamber of Commerce</u></b> 101 S 3rd St Waco, TX</p>	<p>Jamie Goble Kat Nelson 254.757.5600 Or 254.752.6551</p>	<p>Sheehy Room: 18, board room style seating Cooper Room: 65, theatre seating Hawkins Room: 10, board room style seating Marketing Center: holds 10</p>	<p>N/A</p>	<p>N/A</p>	<p>Don't provide linens, but provide tables and chair. Set up is up to you. Have projectors and someone will help with that set up - need to be out by 4:30 or 4:45 pm. Generally, they do not do anything at night</p>

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<b><u>Waco-McLennan County Public Libraries</u></b>					
<b><u>Central Library</u></b> 1717 Austin Ave Waco, TX	254.750.5943	Conference Room: 15+ (already set up) Meeting Room: 80 (room would need to be set up)	Monday - Wednesday: 10 am - 9 pm Thursday - Saturday: 10 am - 6 pm Sunday: 1 - 5 pm	no charge	Cannot ask people to pay to come into meeting. Can reserve rooms once a month during buisness hours. Must fill out request form (can be emailed) so that they can have the info on meeting. Meetings have to be open to the public.
<b><u>West Waco Library and Genealogy Center</u></b> 5301 Bosque Blvd, Suite 275 Waco, TX	254.745.6018	Meeting Room: 30 (multiple tables) Smaller Room: 14 (one big meeting talbe with chairs) Large room: 80 (classroom style)	Mondays, Thursdays: 10 am - 9 pm Tuesdays, Wednesdays, Fridays, Saturdays: 10 am - 6 pm	no charge	
<b><u>South Waco Library</u></b> 2737 S 18th St Waco, TX	254.750.8621	Confrence room: 10 chairs around a table Meeting room: aprox. 70 people lecture style	Mondays, Wednesdays - Saturdays: 10 am - 6 pm	no charge	

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<b><u>East Waco Library</u></b> 901 Elm Ave Waco, TX	254.750.8620	Meeting room: 20 people at tables	Mondays: 10 am - 9 pm Tuesdays - Saturdays: 10 am - 6 pm	no charge	
<b><u>Education Service Center Region 12</u></b> 2101 West Loop 340 Waco, TX 76712	<b>Amy Tucker</b> atucker@esc12.net 254-297-1285	20 rooms: Capacity rangin from 24-192 Two different seating layouts: Format & Classroom	Monday - Thursday: 8 a.m. - 4:30 p.m. Friday - 8 a.m. - 4 p.m.	.Prices range from \$200-\$1200 .Discounts for non-profits .Half day rentals are offered at 40% discount . Discounts offered for large groups or multi-day events	